



Oncor
Distribution Division
500 N. Akard Street
Dallas, TX 75201

August 21, 2002

Mr. Jim Key
Key & Associates
5213 Valencia Drive
Rowlett, TX 75089

Dear Jim:

I wanted to send you a note to say THANK YOU for all you did this summer for the wonderful youth of Texas. Your presentation on Confident & Effective Public Speaking was rated one of the highest on the evaluations filled out by the participants. They talked about you and the information you gave them for the remainder of the week and they couldn't wait to get home and watch their video.

I look forward to working with you again in the future and if there is ever anything I can do for you, please don't hesitate to call me. As soon as I know the status of next years programs I will get in touch with you.

Sincerely,

A handwritten signature in cursive script that reads "Renee Hancock".

Renee Hancock
Program Services Executive

P.S. Good Luck